



S. C. INFOZONE

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Partner :



**ON
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COURSES**

**50 STUDENTS WILL
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25%
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Phone : 8820070554, 8981273475
Email : scinfozone27@gmail.com

9/1, West Ghosh Para Road,
Jagatdal, N 24 (Pgs.), 743125

www.scinfozone.com

Multiple Course Curriculum

Front End Website Development & Designing

Course Contents :

➤ HTML (Hypertext Markup Language)

- Introduction of HTML
- Getting Started
- Head Element
- Text Basics
- List Types
- Add Links
- Add Images
- Semantic Tags
- Creating Table
- Forms & Inputs
- HTML Project

➤ CSS (Cascading Style Sheets)

- Introduction of CSS
- Fundamentals
- Selectors
- Colors
- Units & Sizes
- Box Model
- Typography
- Styling Links
- List Styles
- Mini Project
- Display
- Floats
- Columns
- Positions
- Flex Box
- Grid Layout
- Images
- Media Queries
- Card Project
- Pseudo
- Variables
- Functions
- Animations
- Organisation
- Final Project

➤ JS (JavaScript)

- Introduction
- Running JavaScript
- Comment Your Code
- Declare Variables
- Storing Values with the Assignment Operator
- Initializing Variables with the Assignment Operator
- Uninitialized Variables
- Case Sensitivity in variables
- Basic Math
- Increment and Decrement
- Decimal Number
- Multiply Two Decimals
- Divide Decimals
- Finding a Remainder
- Augmented Math Operations
- Declare String Variables
- Escaping Literal Quotes
- Quoting Strings with Single Quotes
- Escape Sequences
- Plus Operator
- Plus Equals Operator
- Constructing Strings with Variables
- Appending Variables to Strings
- Length of a String
- Bracket Notation
- Understand String Immutability
- Find the Nth Character
- Word Blanks
- Arrays
- Nest Arrays
- Access Array Data
- Modify Array Data
- Access Multi-Dimensional Arrays
- push(), pop(), shift(), unshift()
- Shopping List
- Write Reusable with Functions
- Arguments
- Global Scope
- Local Scope
- Global vs Local Scope in Functions
- Return a Value from a Function
- Undefined Value returned

- Assignment with a Returned Value
- Stand in Line
- Boolean Values
- If Statements
- Equality Operators
- And / Or Operators
- Else Statements
- Else If Statements
- Logical Order in If Else Statements
- Chaining If Else Statements
- Golf Code
- Switch Statements
- Returning Boolean Values from Functions
- Return Early Pattern for Functions
- Counting Cards
- Build Objects
- Dot Notation
- Bracket Notation
- Variables
- Updating Object Properties
- Add New Properties to Object
- Delete Properties from Object
- Objects for Lookups
- Testing Objects for Properties
- Manipulating Complex Objects
- Nested Objects
- Nested Arrays
- Record Collection
- While Loops
- For Loops
- Odd Numbers With a For Loop
- Count Backwards With a For Loop
- Iterate Through an Array with a For Loop
- Nesting For Loops
- Do...While Loops
- Profile Lookup
- Random Fractions and Whole Numbers
- parseInt Function
- Ternary Operator
- Multiple Ternary Operators
- var vs let
- const Keyword
- Mutate an Array Declared with const
- Prevent Object Mutation
- Arrow Functions
- Default Parameters
- Rest Operator
- Spread Operator
- Destructuring Assignment
- Template Literals
- Simple Fields
- Declarative Functions
- class Syntax
- getters and setters
- import and export

4 to 5 live project (like : Amazon, Wow Momo etc.) will be done during the course duration.

Course Duration : 6 Months

Eligibility : 6+ or Higher

Course Fees : 12,000

CCA (Certificate in Computer Application)

► Fundamental of Computer

- Introduction of computer with classification
- Computer History
- Computer Generation
- Basic Organisation of computer
- Working on Windows - 7
- Computer's Input, Output Devices and system
- Computer Memory Structure
- Working on Ms - Paint
- Working on Notepad



Office Package Application Ms - Office 2016

➤ Microsoft Word

- Learning about Word Window
- Bio-Data/Resume
- Use of Text Style
- Create Heading for Offices, School & Companies
- Use of Shapes, Tables, Pictures with Document
- Use of illustration like Smart Art, Different type of Charts
- Apply Header & Footer in Document
- Page setup for printing
- Apply watermark, Page Colour, Page Border on document
- And More

➤ Microsoft Excel

- Learning about Excel Window
- Apply Simple Mathematical formulas in Excel Cell
- Apply Different types of Chart on Data
- Apply Lookup formula on Excel Sheet (Vlookup & Hlookup with Data Validation)
- Learn use of Filter & Advance Filter Option
- And More

➤ Microsoft PowerPoint

- Learning about PowerPoint Window
- Create Presentation
- Create Slide Show
- Apply Design on Presentation Slides
- Apply Transactions any Animation on Presentation
- And More

Course Duration : 6 Months

Course Fees : 2,100

ADCA (Advanced Diploma in Computer Application)

Course Contents :

➤ Fundamental of Computer

- Introduction of computer with classification
- Computer History
- Computer Generation
- Basic Organisation of computer
- Working on Windows - 7
- Computer's Input, Output Devices and system
- Computer Memory Structure
- Working on Ms - Paint
- Working on Notepad
- Working Elements of Computer
- Learning about Operating System and its Types and History
- And More

Office Package Application Ms - Office 2016

➤ Microsoft Word

- Learning about Word Window
- Bio-Data/Resume
- Use of Text Style
- Create Heading for Offices, School & Companies
- Use of Shapes, Tables, Pictures with Document
- Use of illustration like Smart Art, Different type of Charts
- Apply Header & Footer in Document
- Page setup for printing

- Apply watermark, Page Colour, Page
- Border on document
- Create Formats like Admit Card, Application Form, Result, Class Routine etc.
- Mail Merge

➤ **Microsoft Excel**

- Learning about Excel Window
- Apply Simple Mathematical formulas in Excel Cell
- Apply Different types of Chart on Data
- Apply Lookup formula on Excel Sheet (Vlookup & Hlookup with Data Validation)
- Learn use of Filter & Advance Filter Option
- Create School Result with Formula

➤ **Microsoft PowerPoint**

- Learning about PowerPoint Window
- Create Presentation
- Create Slide Show
- Apply Design on Presentation Slides
- Apply Transition and any Animation on Presentation

➤ **Microsoft Access**

- Tables, Queries, Forms, Reports, Relationships, Macros, Modules, Security and More

➤ **Internet**

- Learn about Internet
- Learn about Computer Network and its type
- Router configuration
- Create and E-mail Id

➤ **Basics of coding**

- Create link between Documents and Pages with Hyperlink and Bookmark
- Create Front Page (Cover Page) For Magazine, Books & School / College Project
- And More

- Companies Employees Details (Pay Slips)
- Companies Product Details (Stock Summery)
- Convert Excel data into Pivot Table & Pivot Chart
- Use of What If Analysis Segment (Scenario Manager, Goal Seek Data Table)
- Create Billing Format
- And More

- Create Single Slide Moving Animation
- Create Multi Slide Moving Animation
- Convert Presentation or Animation into Video Format
- And More

- Sending Mail, Reply Mail, Forward Mail
- Reset Mail Id Password
- Download & Install some Utility Software useful for Computer
- And More

Course Duration : 12 Months

Course Fees : 5,000

Tally Prime Including GST

Course Contents :

- Tally Prime Basics
- GST Fundamentals
- Configuring GST in Tally Prime
- GST Invoicing in Tally Prime

Course Duration : 9 - 12 Months

- GST Return Filing
- GST Reconciliation
- Advanced Features
- Practical Application

Course Fees : 10,000



Video Editing Course

Course Contents :

- Introduction to Video Editing Software
- Basic Editing Techniques
- Transitions and Effects
- Audio Editing
- Colour Correction and Colour Grading
- Advanced Editing Techniques
- Project Organization and Workflow
- Output and Exporting
- Industry Trends and Software Updates
- And More

Course Duration : 6 Months

Course Fees : 6,000

PhotoShop Course

Course Contents :

- Introduction to Adobe PhotoShop
- Removing unwanted objects from a photo
- Working with layers
- Adding Text on an Image
- Placing an Image into an existing Document
- Understanding Image Resolution and File Output
- And More

Course Duration : 3 Months

Course Fees : 1500

Professional Email Ettiquete

Course Contents :

- Professional Tone
- Clear and Concise Communication
- Subject Line
- Use of Formal Greetings and Closings
- Proofreading
- Attachments
- Replying Promptly
- Use of BCC(Blind Carbon Copy)
- Respect Privacy
- Consideration of Time Zones

Course Duration : 1 Months

Course Fees : 1000

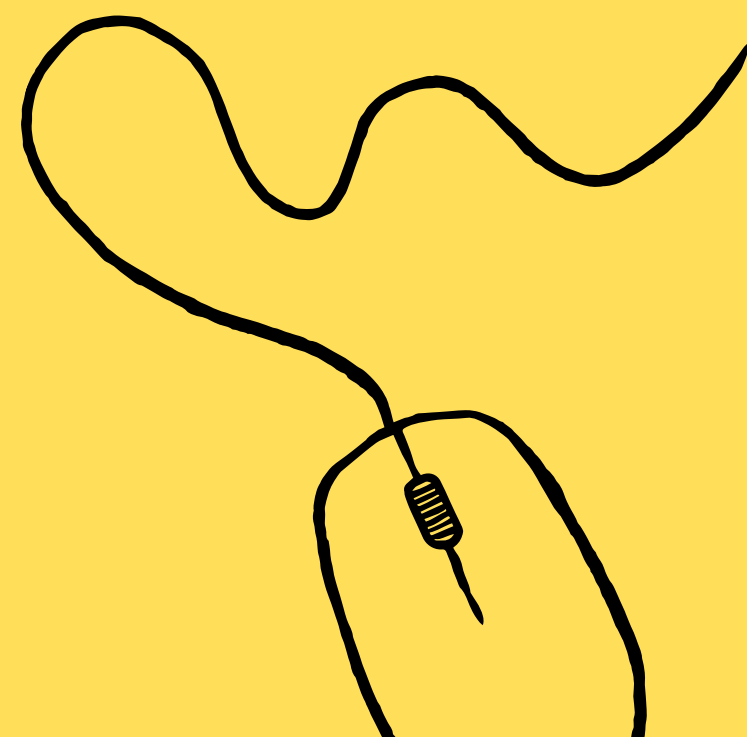
Spoken English

Course Contents :

- Conversational Skills
- Pronunciation and Accent Improvement
- Vocabulary Building
- Grammar and Sentence Structure
- Listening Comprehension
- Cultural Context
- Feedback and Practice sessions
- Interactive Technology

Course Duration : 6 Months

Course Fees : 6000



Corporate English Course

Course Contents :

- Business Communication Skills
- Presentation Skills
- Business Vocabulary and Terminology
- Negotiation and Persuasion
- Cross - Culture Communication
- Professional Etiquette
- Networking Skills
- Report Writing and Documentation
- Effective Meeting Communication

Course Duration : 6 Months

Course Fees : 7200

English Grammar Course

Course Contents :

- Foundational Concepts
- Tense and Verb Usage
- Sentence Structure and Syntax
- Punctuation Rules
- Modifiers and Phrases
- Grammar in Context
- Common Grammar Pitfalls
- Advanced Grammar Concepts
- Grammar for Specific Purposes
- Feedback and Correction

Course Duration : 6 Months

Course Fees : 3000

Academic English Course

Primary to Secondary to Higher Secondary

BOARD : W.B.B.S.E., C.B.S.E., I.C.S.E.

Primary Students :

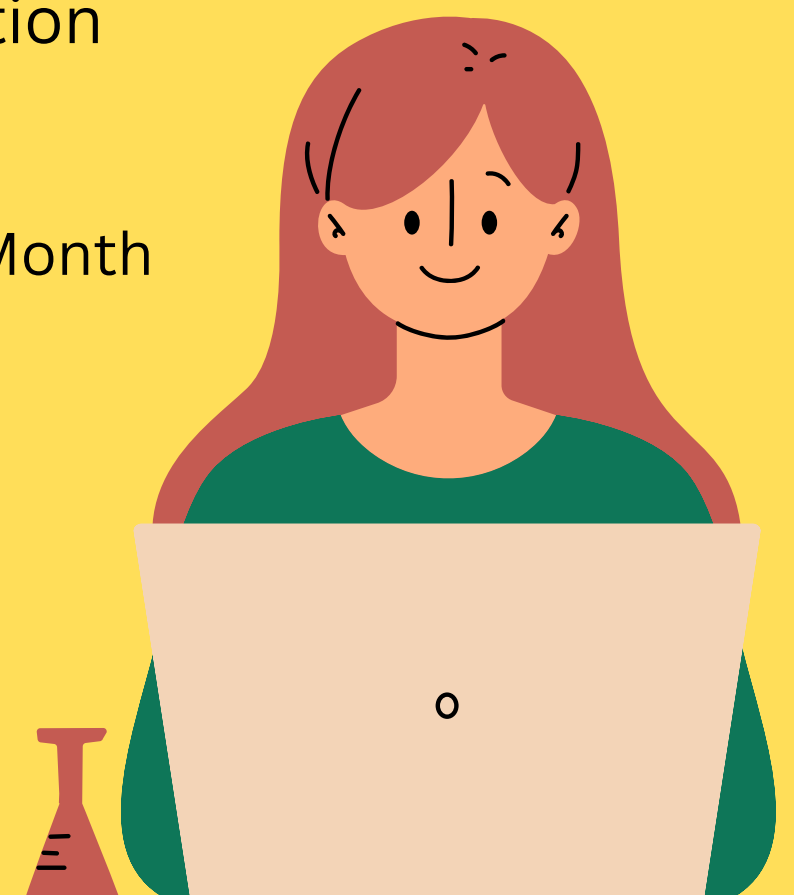
- Foundational Literacy
- Storytelling and Reading Comprehension
- Basic Grammar and Vocabulary
- Creative Writing
- Speaking and Listening Skills
- Interactive Learning

Secondary Students :

- Advanced Reading and Literary Analysis
- Grammar Refinement
- Essay Writing and Composition
- Critical Thinking Skills
- Research and Presentation Skills
- Public Speaking
- Literacy Across Subjects
- Exam Preparation

Course Duration : 1 Year

Course Fees : 500/Month



English for Competative Exams or Govt. Jobs

Course Contents :

- Objective and Subjective Sections
- Grammar and Vocabulary
- Reading Comprehension
- Precis Writing
- Essay Writing
- Letter and Application Writing
- Translation
- Listening Skills
- Time Management
- Preparation Strategies

Course Duration : 1 Years

Course Fees : 500/Month

Why choose S.C. Infozone

1. Free demo classes
2. Regular test series
3. Quality teaching
4. Timely completion of syllabus
5. Small batch size for better understanding
6. Individual attention
7. Three classes per weak
8. Project work for each courses
9. Provide certificate at the end of the courses
10. Special focus on Grammar and communicative English.

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